

Family Code .....



**DIRECT DEBIT  
REGULAR PAYMENT REQUEST  
NEW / AMENDMENT**  
(Delete one)

**Request and Authority to debit the account named below to pay  
Emmanuel Catholic College**

<p><b>Request and authorise to debit</b></p>	<p><b>Your Surname</b> _____</p> <p><b>Your Given names</b> _____ <b>“you”</b></p> <p>Request and authorise <b>Emmanuel Catholic College User ID 375117</b> to arrange, through its own financial institution, a debit to your nominated account any amount <b>Emmanuel Catholic College</b>, has deemed payable by <i>you</i>. This authority remains in force until such time that I provide written instruction to amend or cancel this authority and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.</p>
<p><b>Insert the name and address of financial institution at which account is held</b></p>	<p><b>Financial institution name</b> _____</p> <p><b>Address</b></p> <p>_____</p> <p>_____</p>
<p><b>Insert details of account to be debited</b></p>	<p><b>Name/s on account</b> _____</p> <p><b>BSB number (Must be 6 Digits)</b>     _ _ _ _  -  _ _ _ _ </p> <p><b>Account number</b>                     _ _ _ _ _ _ _ _ _ _ _ _ _ _ </p>
<p><b>Amount and frequency of debits</b></p>	<p>Maximum amount ( \$            ). The first debit may be made on ___/___/___ and at weekly / fortnightly / monthly / quarterly intervals thereafter.</p>
<p><b>End date</b></p>	<p>The debits are to continue until further notice OR until ___/___/____.</p> <p align="center"><b>(leave blank to continue through Xmas break)</b></p>
<p><b>Acknowledgment</b></p>	<p>By <b>signing</b> and/or providing us with a <b>valid instruction</b> in respect to your Direct Debit Request, you have understood and agreed to the terms and conditions governing the debit arrangements between you and <b>Emmanuel Catholic College</b> as set out in this Request and in your Direct Debit Request Service Agreement.</p>
<p><b>Insert your signature and address</b></p>	<p><b>Child's Name</b> _____</p> <p><b>Signature</b> _____</p> <p><b>Address</b></p> <p>_____</p> <p>_____</p> <p><b>Date</b>                    ___ / ___ / ___</p>