



# College Operation Guidelines

## Student Uniform

### **Rationale**

As agreed on acceptance of enrolment, at Emmanuel Catholic College students are required to wear a uniform. The purpose of the College uniform is to foster a sense of belonging as members of the Emmanuel community and ensures that all students are treated equitably, and the exemplary standards of our College are present across the local community.

### **Respect for Self**

Students are encouraged to take personal responsibility for their own appearance. The public image of the College is dependent on their appearance and the support of parents/caregivers is essential in maintaining the standard of student's uniform and presentation.

The College uniform is to be always worn correctly and with pride, not only at school, on school events, but also in public (e.g. walking to and from school and in shopping centres).

### **Uniform**

*For a detail information of the College requirements regarding the uniforms see table below.*

Some general statements regarding the uniform include:

- Students, who are not in the correct uniform, must supply a relevant note to their Pastoral Care Teacher providing an adequate explanation. This will be documented on SEQTA and parents/caregivers notified. Please understand a parent note does not automatically excuse a student from wearing correct uniform.
- Students who repeatedly wear their uniform incorrectly will be referred to their House Coordinator and/or Head of Year and appropriate measures will be put in place.
- Skirt/Dress is to be worn at top of knee length. Skirts are not to be worn rolled at the waist.
- If an undershirt is worn, they are to be white with no visible logos. An undershirt is not to protrude from shirt sleeves or bottom hem.
- Black belt with simple silver or gold buckle is to be worn when wearing pants.
- In Term 2 & 3 the shirt is to be tucked in. Trousers are to be worn on hips.
- Tie is to cover the top shirt button. The top button to be buttoned.
- Blazer (Term 2 & 3 compulsory) is to be worn to and from school and in Pastoral Care class, except where leavers jacket permitted.
- Year 7 – 10 students are required to wear their Physical Education uniform on the days they have timetabled Physical Education lessons.
- This does not include Health and Physical Education elective subjects (e.g. Sport and Outdoor education, Specialised Physical Education, Dance etc.)
- Students who have school sport training after school may wear the Physical Education uniform home.

- Students are strongly encouraged to wear the correct College hat, and sunscreen, when in the sun during the break times of lunch and recess, before and after school, particularly in the warmer months of Terms 1 and 4.
- On House designated days students must wear their House Shirt with their Sports Uniform.

SUMMER UNIFORM (TERM 1 & 4)	WINTER UNIFORM (TERMS 2 & 3) (AND IF DESIRED IN TERMS 1 & 4)
<p><b>GIRLS' UNIFORM</b>            Summer Dress            White College Socks            Long Trousers            or            Shorts/Pants            White Pleated Shirt            Blue or White College Socks</p> <p>Jumper</p>	<p><b>GIRLS' UNIFORM</b>            Winter Skirt/Pants            White Pleated Shirt (tucked in)            White College Socks /College Navy Tights (not to have ladders, holes or rips) to be worn with skirt            Blue College Socks and black belt to be worn with pants            Tie            Jumper            Blazer</p>
<p><b>BOYS' UNIFORM</b>            Blue College Shorts/Grey Trousers            White Short Sleeve Shirt            Blue College Socks            Jumper</p>	<p><b>BOYS' UNIFORM</b>            Grey College Trousers            Black Belt            White Short Sleeve Cut-Off Shirt (Tucked in)            Blue College Socks            Jumper            Tie            Blazer</p>
<p><b>SPORT UNIFORM</b>            Tracksuit Pants (unisex)            Tracksuit Top            White College PE Shirt            Sports Shoes            Sports Shorts            Girls or Boys College Bathers            College Blue Sports Hat/Cap            White College Sport Socks</p>	
<p><b>YEAR ROUND ITEMS</b>            Shoes - Polished, black, lace up, leather dress shoes with a low heel (btw 1 &amp; 4cm)            The College Bag (Back Pack Style) – Compulsory            College scarf (optional)            Sports Bag – Compulsory            House Shirt - Compulsory</p>	

### **Sport Shoes Guideline**

- Approved sports shoes or joggers are those which provide the required support and structure to safely engage in sporting activities.
- Supportive shoes have a firm heel and inflexible sole.
- In consultation with the Head of HPE the relevant Head of Year will deem what is and what is not acceptable, on behalf of the Principal.
- Any student or parent who is uncertain regarding the suitability of sports shoes are welcome to consult the Head of HPE or relevant Head of Year prior to purchase.
- Flat soled lifestyle shoe and fashion sneakers are not appropriate.

### **Jewellery**

- Two small pairs of gold or silver studs or sleepers may be worn in the lower lobe of the ear.
- Studs to be no bigger than 3mm in diameter. Sleepers to be no bigger than 10mm in diameter.
- Students must NOT wear any facial or body piercings, plastic, clear or otherwise; this includes the covering of piercings with band-aids or similar.
- One 3mm thick gold or silver chain with a proportional religious symbol may be worn around the neck and under the dress or shirt collar.
- Smart watches may be worn and must be removed for assessments.
- No other jewellery is acceptable.

### **Hair**

- Hair should be well styled, brushed, neat, tidy and clean.
- Extreme tints of a non-natural colour, or two-tone contrasting colours are not permitted.
- Extreme hairstyles that are not permitted include top knots, mullets, rats tails, dreadlocks, undercuts, tracts, lines, shapes, skin fades or any other patterns cut into the hair.
- Any style that has the sides shorter than the top must be blended in. It should be no shorter than a number 2 on top and a number 1 on the sides. There should not be a radical difference in length. The back needs to be the same length as the sides.
- Hair longer than the collar must be completely tied back, and the fringe must not fall below the eyebrows.
- Hair must be kept off a student's face and held in place with plain pins, combs, or elastic bands.
- Hair accessories such as ribbons or scrunchies must be in College colours. (Dark blue, teal, navy or white).
- Male students should be clean shaven at school and events/functions.

### **Tattoos**

Visible tattoos are not permitted at school or at school events. Students who have a tattoo must always have it covered with clothing or a skin-coloured bandage. However, exceptions can be made for cultural reasons in discussion with the Principal.

### **General**

- No make-up shall be worn except on medical advice.

- None of the following are permitted: nail polish/ false/acrylic nails/ French tips/ false eyelashes.
- Eyebrows must not have slits, tracks or cuts in them.
- Clean shaven.

The College Principal and/or their delegate reserves the right to make the final interpretation of any variations to student uniform and personal presentation and that is not explicitly stated within this procedure.