Emmanuel Catholic College

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"The world no longer cares how much our students know: Knowledge is a commodity as they can look it up. The world cares about what our students do with what they know, which is an entirely different education problem."

(Wagner, T. 2009)

Dear Applicant

Emmanuel Catholic College is a vibrant, contemporary, innovative, learning environment, situated 23 km's south of the Perth CBD. Situated in a high population growth area, the College has experienced a steady increase in student enrolment since its foundation in 1998. With such growth a 'Permanent Change of Operation' occurred in 2024 culminating with the current student population standing at approximately 1230, the highest in the College's history.

The College's innovative practice and the success experienced in recent years has been nothing short of outstanding, receiving numerous accolades, media attention and widespread interest from a large number of schools both at a state, national and international level. The College has firmly placed itself at the cutting edge of educational transformation and is delivering exceptionally high outcomes for both staff, students and the wider community.

A distinctive feature is our emphasis on fostering innovation and ingenuity among both students and teachers, cultivating an environment of continuous improvement and adaptability. Our introduction in 2023 of Emmanuel Flexiday, a four-day week for Year 12 students and 100-minute learning blocks exemplifies this approach. The College's educational philosophy is centred on the acquisition of skills over content and places the health and wellbeing of both students and staff at the centre of all we do. We seek to transform education away from the traditional paradigm towards an engaging and inspirational model that has significantly enhanced both the day-to-day experience and overall secondary educational journey of both staff, students and the wider community.

The College strives to provide a 'fit for purpose' engaging education through the provision of a multitude of pathways that span all learning areas. Across the College we focus on real world application, enhancing student capabilities, fostering student independence and embracing community links. Our aim is to ensure our students are provided with an authentic opportunity to positively contribute as a global citizen in today's world and find their niche, discover a passion, and inspire them to reach previously unimagined heights.

Please see below items included in this package:

- Position Information
- Duty Statement
- General Information for Applicants

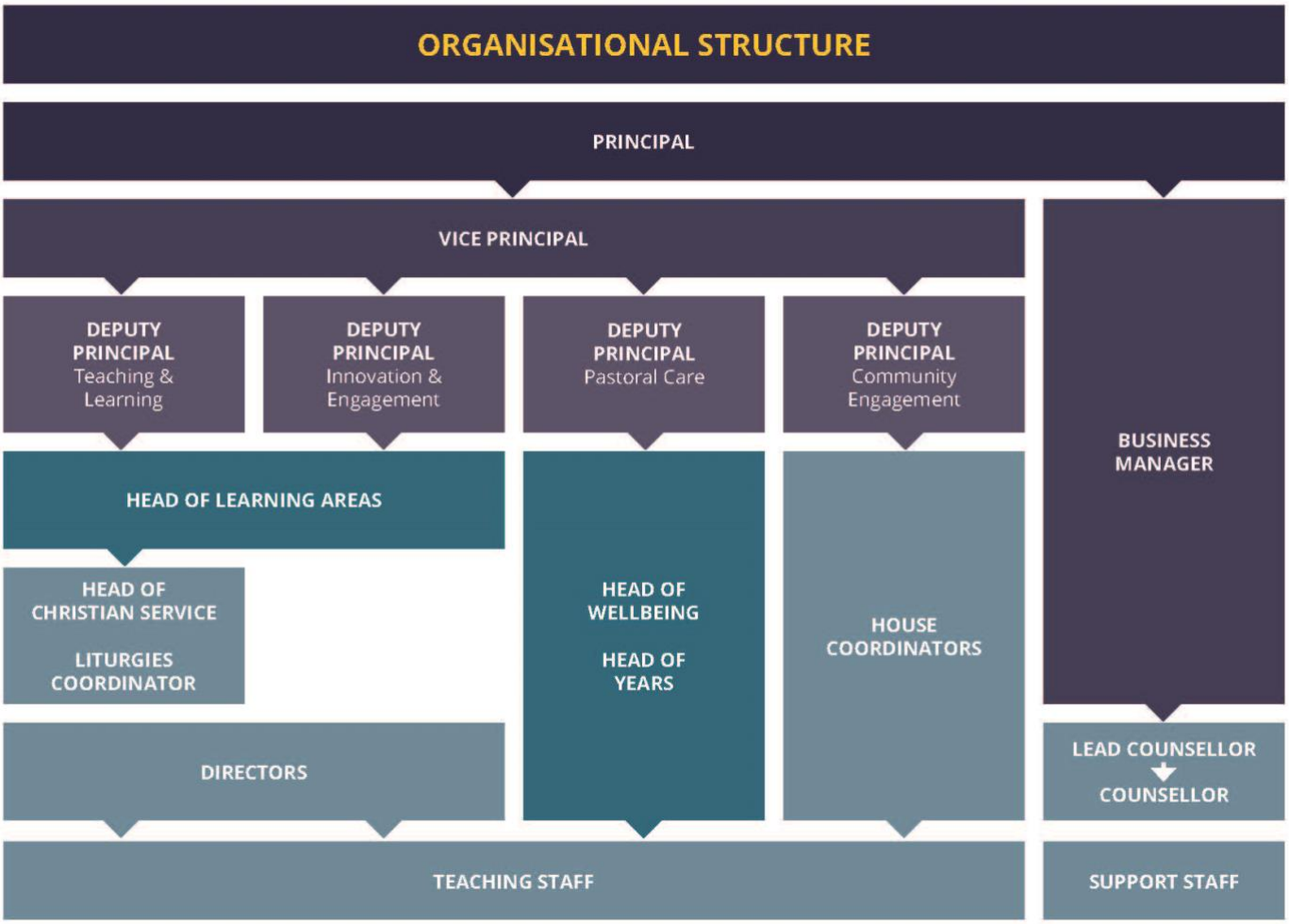
Kind regards

Mr Paul Watson
Principal

"Make no mistake, the world needs all types of children. The quiet, easy going peacekeepers that sit still and observe, the loud, shake it up, feel it deep, changemakers that are always on the go, And every unique soul in between."

(O'Kane, M. 2022)

Duty Statement
Teacher



Emmanuel Catholic College continually strives to create and enable a variety of engaging learning opportunities for students that provide the necessary skills, knowledge and experiences to prosper as global citizens in the world. In doing so, we seek to inspire a passion for life-long learning in meeting the individual needs of all students so that they may achieve their true potential. In acknowledging parents and care givers as the first and most influential educators and with strong links to the local community and industry, the College provides students with opportunities to immerse themselves in an education centred around real life, informed by contemporary research and best practice.

Teachers at Emmanuel Catholic College are expected to be passionate and innovative educational practitioners, committed to engaging students in a meaningful and purposeful manner within a 21st Century contemporary educational landscape. In undertaking a commitment to a highly contemporary educational philosophy, the College does not operate a traditional timetable but rather classes are run as a mixture of 100 and 50 minute learning blocks with an optional four-day week for Year 12 students (Emmanuel Flexi).

The ability to develop and maintain positive relationships with students, colleagues and families is paramount across the College's Vision for Learning and vital in building a positive and professional learning community. Staff are required to comply with the College Code of Conduct at all times.

Areas of Responsibility

Teaching and Learning and Classroom Practice encompasses but not limited to:

- Class contact for timetabled lessons in accordance with the requirements of teacher workloads policy and as directed by the Principal or delegate.
- A commitment to making a valuable contribution to extra-curricular activities and attendance at College events as required.
- Enact the College Vision for Learning including the integration of Information Technology and current educational best practice.
- Ensure the individual needs of each student are more than adequately catered for.
- Under the direction of the Head of Learning Area, ensure suitable strategies and assessment tools for the evaluation of students' achievement.
- Ensure appropriate classroom management strategies in order to provide positive and effective teaching and learning environments for all students in line with College procedures.
- Ensure the highest professional standards at all times in line with the Code of Conduct and the TRBWA Teacher – Student Professional Boundaries.
- To support the Catholic Ethos of the College and actively participate in the College's liturgical and calendared events as required.

Curriculum:

- Ensure delivery of the curriculum as prescribed or approved by the Principal and Head of Learning Area and as per the relevant regularity body, such as the School Curriculum and Standards Authority or ACARA.
- Be actively involved and contribute to school-based curriculum development when and where applicable.
- Timely and efficient preparation of programs and course outlines as prescribed by the College and/ or the relevant curriculum authority. All associated deadlines must be met in a timely and efficient manner.
- To keep abreast of and be actively engaged in contemporary educational trends
- To assess student work accurately and appropriately as prescribed by the College and/ or the relevant curriculum authority.

Pastoral Care:

- Demonstrate a high level of care and concern for the spiritual, emotional, physical and academic development of the students within one's care.
- Provide pastoral and supportive care for students within the College community in line with College procedures.
- Effective and timely communication, especially in regard to concerns about individual students to the relevant staff and pastoral team, as appropriate and with discernment for confidentiality where appropriate.
- Carry out the requirements of the Pastoral Care program as designated for the relevant Year Group and in line with College's procedures.
- Staff are expected to undertake the role of Pastoral Care Teacher in line with their FTE.

Administration:

- Timely and efficient Reporting at both an informal and formal level in accordance with College requirements.
- Contribute and interact responsibly and professionally as part of a high functioning team with Learning Area colleagues and all staff in the broader College community.
- Carry out the designated duties and expectations for teachers regarding class teaching, relief supervision and various meetings as requested.
- Undertake formative and professional appraisal as required within the College's ongoing teacher development.
- Independently fulfill the requirements for Accreditation, Teacher Registration, and other professional clearances in order to maintain the appropriate certification and contract of employment.

Part-time Teachers:

- Part-time Teachers are required to take on all duties and responsibilities commensurate to their FTE.

Tenure and Conditions

- Employment is subject to a probationary period as set out in the EBA.
- Class instruction time is from 8.35am to 3.05pm, however, teachers are required to be on duty each day at least 15 minutes before and after classes.

After Hours Requirements at College Events include:

- Parent Teacher Interviews.
- College events as required or as specified by the Principal.

Appointment

On appointment, the successful applicant will be required to:

- Have a current Education Criminal Record Check.
- Have a current TRBWA.
- Have a current Working with Children Check (WWCC).
- Complete Mandatory Reporting Training.
- Complete Staff Code of Conduct Training.
- Acquire and/or maintain relevant Accreditation requirements.
- Complete CEWA online modules as directed.

General Information for Applicants

Applicants must be fully supportive of the objectives and ethos of Catholic education and be involved in co-curricular activities as part of general duties.
All applicants must have a current Working with Children Check (WWC) and those applying for a teaching position must hold a relevant degree and be eligible for Registration with Teacher Registration Board of Western Australia (TRBWA).

Conditions and Salary

For Conditions and Salary, please refer to the Catholic Education Western Australia (CEWA) Enterprise Bargaining Agreement (EBA).
Teaching Staff
Salary Schedule

Applications for a position at Emmanuel Catholic College must be consist of;

1. Covering Letter

The Covering Letter should clearly state the position being applied for and highlight the applicant's skills, knowledge and experience in relation to the position being applied for. (maximum 3 pages)

2. Current Curriculum Vitae

The Curriculum Vitae should include, where relevant:

- Qualifications
- Employment History
- Subjects / Courses taught
- Relevant Professional Learning
- Reference to any Accreditation held within the Catholic sector
- Extra-Curricular Qualifications / experience
- Parish / Community involvement
- Membership of Professional Associations
- Contact details of three (3) professional Referees, one of which should be the current employer.
- If applicable, a Parish Priest should also be included.

3. Copies of any requested information

Requested Information - where applicable, applications should include copies of;

- TRBWA Registration status
- Working With Children Check (WWCC)
- Latest Academic Transcript
- Reference to CEWA Accreditation if applicable.

Applications close at 9.00am on Monday 2 November 2026.

Applications should be addressed to the Principal, and uploaded via the Emmanuel Catholic College website form: Application for Employment – Emmanuel Catholic College

Further information can be obtained by contacting the Head of Technologies Mr Brad Nicholas via email Brad.Nicholas@cewa.edu.au